

# CENTRAL INDIANA FIRST STEPS

Provider Issues Committee Meeting

2/1/13 Date

Name	Agency	Changes to current contact info
1. Natalie Newlin	PediPlay	
2. Stacy Adams	LPCC of	
3. Biddy	Rokids	
4. Beth Pietras	Voble	
5. Tamu Waininger	Noble	
6. Jason Perry	CTC	
7. Michele Coleman	SRVHIT	
8. Haley Andria	ESU	
9. Katarina Llanera	LPCC	
10. Angulo Dick	SPOE	
11. Debbie Davis	SPOE	
12. Shannon Hartman	Janos/Riverview	
13. Judy Chowdry	ACT	
14. Colleen Waseham	FF	
15. Alexandria White	Intake Spoe	

# CENTRAL INDIANA FIRST STEPS

\_\_\_\_\_ Meeting \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

	Name	Agency	Changes to current contact info
1.	Gamine Cowell	James/RVH	
2.	Shatrine/Heidi	Toddler's Choice	
3.	Lisa Harris	Collab for Kids	
4.	Crystal Scott	Talking Time	
5.	Kelli Blankenship	SRPHH/STDD	
6.	Sub Muller	Accord	
7.	Tamy Moore	HOI	
8.	Stephanie T	Cornestone	
9.	Cherie Hughes	VIPS	
10.	Jamala Cartlett	ISD/Outreach Services DHH	
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15.			

**CENTRAL INDIANA FIRST STEPS  
LOCAL PLANNING & COORDINATING COUNCIL  
Provider Issues Committee Meeting Minutes  
February 1, 2013**

**Present:** Debbi Davis-SPOE, Janine Cowell-Janus/Riverview, Lisa Harris-Collab. For Kids, Crystal Scott-Talking Time, Natalie Newlin-PediPlay, Jason Berty-Children’s Therapy Connection, Deb Miller-Accord Therapy, Holly Andria-Easter Seals Crossroads, Beth Pietras-Noble, Lorrinda Bartlett-ISD Outreach Services, Annie Hughes-VIPS, Tami Wanninger-Noble, Angela Dick-SPOE, Shatrice Cooper-Toddlers Choice, Brian Funk-SPOE, Nancy Moore-Kids Only, Judy Chowdy-Advanced Children’s Therapy, CJ Gregory-Cornerstone, Shannon Hartman-Janus/Riverview, Kelli Blankenship-SRNDHH, Colleen Waseman-Feeding Friends, Michelle Coleman-SRNDHH, Stacy Holmes-Council, Katarina Groves-Council, Alexandria White-SPOE

Agenda Items	Discussion	Action Items
<b>Welcome &amp; Introductions</b>	Katarina opened the meeting with introductions.	
<b>Data</b>	<ul style="list-style-type: none"> <li>• Debbi D. reviewed the data with committee members. She noted that the child count continues to go down, stating that this could be attributed to ED Team consistency. She also directed attention to data regarding service areas and noted that it was provided to agencies for information purposes only. There was a question as to whether this data is being used to determine the need for providers. It is unclear what the state is looking at to make those determinations, but this data is not sent to the state.</li> <li>• There was a question about whether the provider hiring “freeze” continues. It was noted that it is not a freeze, but currently permission must be obtained from the state to hire additional providers. There was also a question about the use of DTCs on plans. The ED Team considers the appropriateness of this on a case by case basis.</li> <li>• In reviewing the state profile report, it was noted that Cluster G has dropped from having the 2<sup>nd</sup> highest Average Cost per Child (ACPC) in the state to the 4<sup>th</sup> highest. Cluster C has the highest ACPC, Cluster A is second, and Cluster I is third.</li> <li>• Debbi D. highlighted the child outcomes data from Michael Conn-Powers and noted that complete survey data is a measurement for SPOE outcomes reported on the Holdback Report. It is important to</li> </ul>	

	<p>mention that the way the data is measured has recently changed mid-process and could affect this data negatively.</p> <ul style="list-style-type: none"><li>• An ICC Survey revealed concerns specific to communication with the ED Team about service recommendations. Debbi reviewed data regarding increases and additions to services. The ED Team approved 83% of the total requested increases and additions. Judy C. felt that when the ED Team makes recommendations contrary to what the ongoing provider feels appropriate, there is little opportunity for communication. Brian noted that if there is more information that could be presented to the ED Team to consider, it is welcome. Jason felt the break-down in communication was because the agencies do not always receive the ED Team report. Debbi said this is a Service Coordinator issue. Brian also pointed out that the ED Team is charged with using the AEPS to determine need for service. It was agreed that all providers would benefit from being trained on the AEPS. In determining the need to continue services, it was also noted that if a parent wishes to discontinue services or no longer has concerns in a particular area, services will not continue.</li><li>• Some providers felt that these changes in service moved quickly and did not always allow for additional provider input to the ED Team. Allowing for additional provider input is not always feasible given the ED Team's turn-around time and volume of evaluations.</li><li>• Jason wondered if there was some way to automatically flag when there is a change to recommendations. Debbi was open to looking into whether this is possible.</li><li>• Debbi also encouraged everyone to send specific examples of the types of communication issues discussed when they happen so that they can be addressed specifically at that time. She also asked everyone to remember that some issues may not be as significant as anecdotally perceived once data is reviewed.</li><li>• Debbi offered to have Brian, Angie, herself and/or other ED Team members</li></ul>	
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	attend agencies' staff meetings to build relationship and increase communication.	
<b>SPOE/ED Team Updates</b>	<ul style="list-style-type: none"> <li>• Brian updated everyone on the cloud based "Teamwork" management system and noted that CTC is helping to pilot the use of the software with agencies. Jason pointed out that, when using the program, much of the child's/family's information is readily available and said that communication will be better because virtually everything that has taken place can be viewed by users.</li> </ul>	
<b>Provider Recruitment</b>	<ul style="list-style-type: none"> <li>• Katarina presented the "Little 7" documents developed by the ad hoc committee about becoming a First Steps provider of ancillary services. It was recommended that some additional information be included about onsite vs. offsite services and that evaluations could be completed onsite.</li> <li>• There was some concern that current little seven providers need information also.</li> <li>• There was a question about whether "Little 7" providers had to provide services to the entire service area. There was also a question about what is considered billable activity for interpreter services. Debbi said she would try to get some clarification about these items.</li> </ul>	
<b>Announcements/Close</b>	<ul style="list-style-type: none"> <li>• Agencies were asked to update their contact information with cell phone numbers and how they handle "Little 7" providers (contract vs. employee)</li> <li>• The Next Brown Bag Session will take place on February 25<sup>th</sup> at noon with the Indiana Autism Society.</li> <li>• The group was reminded that the Cluster Retreat would take place on April 26<sup>th</sup> at 11am at the Washington Township Community Room.</li> <li>• With no further business to discuss, the meeting was adjourned.</li> </ul>	<p><b>Next Meeting:</b></p> <p>Friday, April 26, 11am at the Washington Township Community Room</p>

Respectfully submitted,  
Stacy Holmes