

LENIKAL INDIANA FIKSI STEPS

Public Awareness Committee Meeting

11/17/14 Date

Name	Agency	Changes to current contact info
1. Julie Rockwood	Parent	
2. Dawn Mui	RCDC	
3. Pamela Hume	CRF	
4. Fatti Sebane	SyCAMUS re Services	
5. Kari Newell	EDHHE Resident	newell@igdh.in.org
6. Nichol Kelley	White's Rector & Family Servs	
7. Nancy Anderson	ESC	
8. JASON BERT	GRZ	
9. Katarina Hancock	LRCC	
10. Stacy Holmes	LRCC	
11.		
12.		
13.		
14.		
15.		

**Public Awareness Child Find Committee Meeting Agenda
November 17, 2014**

Outcome Statement: Support the awareness and visibility of the First Steps system throughout the cluster to assist in the increased identification and referral of infants and toddlers.

Performance Standards:

1. 1.4% of children served with an IFSP will be under the age of 1 year.
2. The population served will be comparable to the demographics of the cluster.
3. Appropriate and timely referrals are to be made to the SPOE from a variety of community partners.
4. 3% of the cluster's infants and toddlers population will be served*.

Performance Measures: Profile reports and First Steps data system reports will be utilized in the measurement of this performance standard. Cluster will meet performance metrics if cluster child counts remain within .5% of the current count, up to the target.

- 1) Introductions (if needed)**
- 2) Approval of minutes**
- 3) Action Item Updates**
- 4) Data – SPOE**
- 5) Holdback**
- 6) DCS/ASQ3 Update**
- 7) Family Outreach Ad hoc Update**
- 8) THINK Meeting Update**
- 9) Announcement/Close**

**CENTRAL INDIANA FIRST STEPS
LOCAL PLANNING & COORDINATING COUNCIL
Public Awareness & Child Find Committee Meeting Minutes
November 17, 2014**

Present: Jason Berty(CTC), Sarah Muir(Riley Hospital), Patti Sebanc(Sycamore Services), Nichole Kelley(Whites Residential and Family Services), Kjari Newell(CDHHE), Julie Rockwood(Parent), Pamela Humes(Covering Kids and Families), Holly Andria(Crossroads), Stacy Holmes (LPCC) and Katarina Groves (LPCC).

Agenda Items	Discussion	Action Items
Welcome & Introductions	<ul style="list-style-type: none"> The meeting was opened with introductions. 	
Approval of Minutes	<ul style="list-style-type: none"> Stacy directed everyone to review the last meeting's minutes. Patti made a motion to approve. Julie made a second motion. The group reached a consensus and the minutes were approved. 	
Action Items Update	<ul style="list-style-type: none"> Stacy informed the group that she is still looking into the Facebook options. Her concern remains the need to monitor the comments posted. Stacy shared that there is the option of creating a community page for the program would not be as interactive. Kjari said that she has created a community page for CDHHE. She noted that even though people would still be able to comment, they would not be able to post items. Rhonda not present to report whether she had found out if the health department Burmese translators might be available to translate some marketing materials or not. 	<ul style="list-style-type: none"> Stacy will continue to investigate Facebook options. Rhonda to look into Burmese translation through the health department.
Data-SPOE	<ul style="list-style-type: none"> Stacy directed the group to review the SPOE data provided. She pointed out that with the initiation of ISPOE, secondary referral source data seems to be unavailable. Not sure how to access information about how parents are finding out about the program. DCS referrals continue to increase which likely correlates to the ASQ questionnaires being mailed to families who are involved in DCS. Reviewing referral source data attempts to help the group determine whether adequate numbers of referrals are being received from a variety of sources. The group still questions how we will know whether an entity is referring as many children as that entity could/should be refer. Stacy pointed out that referrals form WIC and Head Start seem low, but maybe that is where the numbers should really be (?). Patti suggested that maybe the nutritionists who do 	<ul style="list-style-type: none"> Stacy will find out the referral fields for ISPOE.

visits with families for Head Start and WIC should be notified to ensure they are aware of the program and referral process.

- Jason questioned whether the fields in ISPOE are the same for referral source? Stacy indicated that she is not sure and would have to check.
- Holly suggested contacting food pantries to make sure they have our information as they see so many at risk families. Connie Merkel and Jim Vento are both involved with pantries and could help get info to the right people.
- Kjari agreed and indicated that Gleaners would be a good one to contact.
- Stacy had the group review the referral numbers by county and the cluster as a whole. She also had the group review data demonstrating the percentages of children moving from the referral to intake, intake to IFS,P and the referral to IFSP.
- Referrals are up slightly and Johnson and Morgan counties have shown a sizeable increase lately. Julie asked if things tend to be slower during the holidays? Stacy indicated that that is a typical trend with an increase occurring after the holidays.
- A discussion ensued as to why the numbers are down in Marion? It would appear that this could be due to kids not being eligible for the program or they simply did not follow through with the program and were dropped.
- Jason pointed out that the numbers from referral through IFSP have been pretty consistent over the years as a whole.
- Patti questioned whether we were really serving all the kids that need services in Tipton? The numbers seem very low even for a smaller community. Stacy cautioned the group about making assumptions based on Tipton County data. The sample size is so small that it is difficult to glean information from that county. Any change in the numbers Tipton serves affects the percentages greatly. Stacy also indicated that it can be more difficult to break through in this community, and they may be more suspect of the outside entities. Also, there is no longer a pediatrician in this county who would be a help in referrals.
- Sarah shared that a lot of the older kids that are seen at Riley are not taken to the doctor regularly. They don't have a medical home and are often taken to

	<p>immediate care facilities. She wondered whether this is also the case with the younger kids.</p> <ul style="list-style-type: none"> • Patti questioned whether the new healthcare marketplace may be pricing people out of wanting to take kids to the doctor. They now have high deductibles which can cause a barrier. Pam indicated that there is no data out there to determine if this is in fact a new trend with healthcare access. 	
<p>Holdback</p>	<ul style="list-style-type: none"> • Stacy informed the group that the most recent holdback has been submitted to the state. • She pointed out that the cluster must serve 1.4% of children under the age of one and the cluster serves 1.8%. • A distribution log is kept to log what materials are being distributed to various organizations in the cluster. • Stacy told the group that she used census data from 2010 which is now dated information. • Marion County is the driving force for high minority numbers in the cluster. The Hispanic population is also being served in greater proportion as compared to the general population. Sarah shared that there has been a big increase in Burmese families at Riley. Stacy confirmed that Cluster G is also experiencing an increase in that population. • Stacy shared that there were no issues with appropriate and timely referrals for the cluster. • Stacy shared that the council has been and will continue to strengthen the relationships with other community entities. She shared that she and Katarina sit on many Advisory boards throughout the cluster. She also discussed the collaboration that is taking place in Tipton County with the THINK meeting. Patti said that she would check on a group that meets in Hendricks. • Stacy shared that the cluster is required to serve 3% of the 0-3 year old population in the cluster. 2.5-3.5% is the state's "target" noted in the holdback. The cluster is serving 3.9%. The question was raised as to how to tackle this higher number? The federal government requires that we serve all children that meet eligibility and are in need of services. It is unclear how this number could be limited. Stacy shared that the language in the holdback has changed. Several years ago, language around this outcome required that at least 3% of the 0-3 population was served. The current holdback report now requires 	<ul style="list-style-type: none"> • Patti to check on the committee group that meets in Hendricks and share with Stacy. • Stacy will look at census data to see what the numbers are per county in the cluster to determine if we are underserving certain counties in the cluster.

	<p>explanation/justification if this target is exceeded by more than .5%</p> <ul style="list-style-type: none"> • Jason inquired about Part B data and wondered how many children move on to special education? Stacy had not looked at those numbers in a while but believed that the percentage is in the double digit range of kids needing these services after First Steps. • Patti questioned whether the cluster was serving more than 3% because Marion County was driving that average. She wondered whether the surrounding counties were reaching 3% individually. Stacy will look into data to determine the percentage served by county. She will utilize the same data that generated the percentage for the cluster. 	
DCS/ASQ3 Update	<ul style="list-style-type: none"> • Michelle continues to compile and mail out the ASQ's to DCS families. About 200 are sent out each time. Anecdotally, there are usually a couple referrals made to the SPOE from each mailing. 	
Family Outreach Ad Hoc Update	<ul style="list-style-type: none"> • Stacy shared that the most recent Reading is Fundamental event was a great success. • There were about 300 RSVP's and about 200 people attended which is a great return! • Stacy shared that the Crossroads Guild had agreed to cover postage for the event which was a huge contribution. Holly shared that the Stacy could send an invoice to the guild to pay. • Unfortunately there were no animals this time around due to some unexpected issues. • The Optic Nerds provided musical entertainment and popcorn was a new addition to the day. • Holly shared that there were a ton of bees that day and one volunteer was stung, unfortunately. Luckily no kids were stung. 	
THINK Meeting Update	<ul style="list-style-type: none"> • Stacy shared that the Tipton Hamilton Intervention Network for Kids is an LPCC sponsored meeting and is held in Tipton on a quarterly basis. The group meets at the Pizza Shack. Each time, a speaker from various community agencies presents to the group about the services they offer. Most recently, a speaker from the Community Partners Program/Children's Bureau was there to share their information. A meeting reminder can be sent to the PA Committee members as well. • Jason shared that he heard a radio announcement about the THINK meeting. • Stacy shared that she had become aware of a Systems of Care group that meets in Tipton and would be 	

Announcements/Close	joining that group. <ul style="list-style-type: none"> • Holly shared that Hear Indiana is now open at Crossroads. They have an SLP with special training on staff as well as an audiologist. They are also seeing kids older than 3 in the clinic. • Pam shared the marketplace is open for enrollment again. Her staff helps with the enrollment process for insurance. • Stacy shared that ProKids will no longer hold the Unified Training System contract. The state will be notifying providers of the new training plan going forward. 	<ul style="list-style-type: none"> • Next Meeting: January 26, 2015- 9am, ProKids
----------------------------	--	---

Respectfully submitted,
Katarina Groves